DDA 77-5418
4 OCT 1977

ODP #2012-77

MEMORANDUM FOR: Director of Data Processing

25X1A   FROM: ███████████████
                                      Chief, Management & Assessment Staff, DDA

             SUBJECT: Management Objectives for Fiscal Year 1978

             REFERENCES: a.   Mult Adse Memo fm A/DDA dtd 8 Aug 77;
                                  Subj: Directorate MBO Program for
                                  FY 1977 & FY 1978 (DDA 77-4457)

                             b.   Mult Adse Memo fm C/MAS/DDA dtd 14 Sep 77;
                                  Subj: DDA Office Management Conferences
                                  (DDA 77-5080)

     1.   Mr. Malanick has completed his review of the objectives
proposed for FY 1978 and has accepted as DDA Objectives those
listed in Attachment A.

     2.   As he discussed with you at the Morning Meeting of
28 September, he intends to conduct two types of management
conferences during the coming year. The first series of
conferences will address "regular" objectives with each Office
Director in a mode similar to that followed in the past.
The second series of conferences will cover objectives
involving ADP activities in which ODP has some degree of
involvement. The Directors of those Offices that are con-
cerned will meet in joint session at these management
conferences.

     3.   The agenda for the management conferences that are
scheduled for October (confirming updated schedule--Attachment B)
will provide the opportunity for review of the action plans
for the "regular" FY 1978 objectives and for the final report
on the status of FY 1977 objectives as described in referent b.

                                   Automatically Downgraded to
                                   Administrative Internal Use
                                   Only Upon Removal of Attachments

SUBJECT: Management Objectives for Fiscal Year 1978

        4.   Formulation of a pattern for the FY 1978 joint
management conferences on ADP objectives has not been completed
as yet.   As mentioned by Mr. Malanick at his Morning Meeting,
he plans to hold the ADP management conferences less frequently
than the bimonthly conferences for "regular" objectives--
perhaps at 3 or 4 month intervals.   Thus, it is anticipated
that the first joint management conference on ADP objectives
will not be held before January 1978.   We will advise you
of the design for the FY 1978 ADP management conferences as   25X1A
soon as it is finalized.

Attachments:
   A.   List of Objectives
   B.   Updated Schedule

A/DDA ACTION ON PROPOSED FY 1978 OBJECTIVES

OFFICE OF DATA PROCESSING

ACCEPTED AS DDA OBJECTIVE

REGULAR	ADP	OTHER
ODP-04-77 COMIREX Automated Management System (CAMS)	ODP-19-77 PERSIGN	
ODP-05-77 TADS		
ODP-09-77 Computer Plan		
ODP-10-77 SAFE		
ODP-24-78 Programming Standards		
ODP-25-78 Minicomputer Support		
OCP-26-78 ADSTAR		
TOTALS 7	1	0

ATTACHMENT

29 September 1977

REVISED SCHEDULE
DDA MANAGEMENT CONFERENCES (REGULAR)
OCTOBER 1977

ATTACHMENT B

OFFICE	DATE	TIME
OF	17 October 1977	1:30
ISAS	18 October 1977	1:30
OP	19 October 1977	1:30
OMS	20 October 1977	1:30
IPS	21 October 1977	1:30
→ ODP	25 October 1977	1:30
OC	26 October 1977	1:30
OS	27 October 1977	1:30
OL	28 October 1977	1:30
MAS	31 October 1977	1:30
OTR	1 November 1977	1:30

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ROUTING AND RECORD SHEET

STATINTL

SUBJECT: (Optional)	
Management Objectives for Fiscal Year 1978	ODP # *2012-77*

FROM:	EXTENSION	NO.
C/MAS/DDA		DDA 77-5418

25X1A

STATOTHR

4 Oct. 77

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. Director of Data Processing *INFo only*			*Od*	*Copy to C/MS - 10/6/77.* ③
2. *E O*		*6 oct* *OD*		*Copies to major division cc: C/SPS C/AS OO/P DD/A/ODP - 10/6.* ③
3.				
4.				*I knew someone would find something for me to do on the 25th!!* *Od*
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

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